Staying on the Path
Meeting Notes
Feb. 13, 2018

Attendance: Teresa Aldredge, Shannon Cooper, Dana Wassmer, Oscar Mendoza Plascencia, Lisa-Marie Mederos, Shelly Charron, Yolanda Garcia Gomez, Paolo Soriano, Carol Bernardo

Note Taker: Dana Wassmer

Item	Discussion/Action Plan	Who's Responsible	Deadline
Check in & Recap	• Dana provided an update on each workgroup progress. • Review their meeting notes at http://crc.losrios.edu/facstaff/guided-pathways/Pillars • DO will host a district-wide meeting to discuss guided pathways on March 2 with the Guided Pathways Leads from each college.	None	None
CRC Probation and Dismissal Process	• Currently, Probation I is identified as a student who has enrolled in 12 units, is currently registered/enrolled, with a GPA below 2.0 or completed less than half of the coursework. o The District Office mandates the 12 units. o Unfortunately, a student can enroll in 6 units and fail all 6 units and not be placed on probation. o The Workgroup agrees to establish new parameter of 6 units to support early effort to success. • Best success is seen with earlier intervention. • We estimate ~1,600 students/semester are placed on probation. • We estimate ~100 multiple dismissals per academic year. o Students can have a unit cap established (e.g., a cap of 6 units or 2 courses). However, this does not prevent the students from going to another college. • The CRC Probation and Dismissal Process continues to be defined.	Oscar	Next meeting
Early Alert	• BIRT (Behavior Intervention Response Team) is not an early alert system o Students are referred to BIRT o BIRT is set up to help students who have non-academic issues (e.g., behavior outside of student conduct, food insecurity, showers, etc.)		Next meeting

	• We need to re-brand "Early Alert"
	   ○ "Alert" can be perceived as negative.
	   ○ Come up with a positive name
		All	

Pilot Campaign	• Utilize the tools we currently have available to establish an early alert system
	• Recruit faculty (already using Canvas) to generate an attendance report from their classes (from Canvas).
	   ○ We realize that attendance is only one factor that may show a student may need support.
	   ○ For this pilot, we want to focus on one variable.
	• The attendance report will go to Staying on the Path (for now)/Student Services.
	• Student Services will personally contact students to provide assistance.
	• The group needs to develop a script for the initial contact.
	• Redesign the job description for our SPA, Peer Mentor, and/or other positions to see how we can incorporate some of these 'high touches' to help students to stay on their path.
	• How can Canvas be used more effectively as a communication, monitoring, & early alert tool?
	   ○ SCC and ARC are currently developing this tool with Canvas. Investigate how they are doing this.
		Oscar
		
		Teresa, Shannon
		
		Teresa, Shannon
			Next meeting

Sub-committee	• Develop the Service Map for students
	   ○ At 0-15 units
	   ○ At 15-30 units, etc.
	   ○ Focus just on 0-15 units for this first sub-committee work.
		Lisa-Marie, Yolanda, Carol	Next meeting

Other resources to review	• "Red Flags" by Joe Cuseo • Early alerts as a tool for student success: defining what "good looks like by Katie Lynch-Homes • Starfish (SEL) and California Community Colleges Guided Pathways	All	None

Next meeting:

Feb. 27, 2018 in the Counseling Conference Room, Library Building, 3:00 p.m. – 4:00 p.m.

Also available for Zoom Meeting:

Join from PC, Mac, Linux, iOS or Android: **https://zoom.us/j/200980175**

Or by iPhone one-tap or by landline phone: US: +1-669-900-6833 (meeting ID: 200980175#) or +1-646-876-9923 (meeting ID: 200980175#)

Agenda Items for Future Staying on the Path Meetings: ???