Guided Pathways Steering Committee
Meeting Notes
Feb. 12, 2018

In Attendance: Sabrina Sencil (presenter), Paul Meinz (presenter), Dana Wassmer, Alex Casareno, Kim Harrell, Kathy Sorensen, Howard Lewis, Shannon Mills, Bud Hannan, Julie Olson, Rochelle Perez, Collin Pregliasco, Shannon Cooper, Heather Tilson, Carol Bernardo, Michael Carney, Rhonda Farley, Colette Harris-Mathews, Tiffany Clark, Rick Schubert, Oscar Mendoza Plascencia.
Note Taker: Dana Wassmer
Please refer to the PowerPoint slides presented at this meeting.

Item	Discussion/Action Plan	Who's Responsible	Deadline
How do we define when a student is on a particular pathway in their first semester?	"First semester" is defined as first fall semester - Include summer term as part of first fall start. - Broader definition preferred. - Includes all first-time students (regardless of when they graduated from high school) - Measure both direct and non-direct matriculates, separately. - Consider index vs. measurement where index is a qualitative survey and measurement is actual measures/quantitative. - Include students who are late adds to the semester. - How do we define a student has entered a pathway? - For all comments/additional feedback please contact Alex, Sabrina or Paul	All	None

How do we define a student has entered a pathway?	• Enrolled in 12 units or more AND
	• Include CTE in the metric
	• Include either:
	  ○ Declared major prior to the start of their first semester with an Ed Plan, or
	  ○ Enrolled in math and English ("Safe Semester")
	• What makes a "Safe Semester"?
	  ○ The combination of declaring a major and completion of GE courses (math & English)
	  ○ Does this place a student on an "early path" since they have not taken any courses in their major?
	• How can we define a part-time student on a pathway?
	• Pathway framework is about design—to help guide the students and promote behaviors to completion.
	  ○ What are we designing to support the behaviors towards on-time completion?
	• How do we define a student in:
	  ○ Basic Skills pathway
	  ○ CTE pathway
	  ○ Degree pathway
	  ○ Skill builder pathway
	• We need to keep in mind that we do not be too fine-grain with our definition that we end up unable to measure any outcomes.
	• Does the pathway support their educational goal?
	• What is "timely completion?"
	• A review of course enrollment cluster shows that with the exception of CTE/certificate programs, the similar course enrollment cluster is small (e.g., n <6 students).
	• Start with the end in mind (e.g., degree), how can a student get to the end? What is required?
	  ○ How many times should they see the counselor?
	  ○ How many units are necessary to complete the program/major?
	  ○ What is the students' intended goal?
	• Focus on the index (e.g., timely completion of degree/transfer) and create the metric for that degree/transfer program.
	• Align/minimize (additional) data reporting
	  ○ Align with the State's metric (e.g., number of students who complete in 3 yrs, number of completers, and number in-progress)
	• Incorporate career in the progress
		All	None

How do we define when a student is on a particular pathway after their first semester?	• Measure how many are still following the sequence of courses (outlined in the program templates) • Provide self-monitoring for the students (and the College need to be able to access the same self-monitoring tool). • Taking 30 units in their first year • Students change their majors quite frequently for various reasons and this may not be an accurate tool to assess staying on the path.	None	None
Summary	• The Office of Research has not identified the definitive parameters yet. • The feedback/input collected today will help guide them. • The Office of Research will report with what measurable data is available/possible.	Paul & Sabrina	March Meeting

Next meeting:
Guided Pathways Steering Committee, Monday, March 5, 2018, 3:00-4:00 p.m., 106 Winn Center. Please check your email for any update.

Agenda Items for Future Steering Committee Meetings:

- ✓ Follow-up on MM/District alignment/District meeting
- ✓ Updates from each Workgroup/Progress Report