

Instructor Approved Memory card previously referred to as Instructor Approved Notes

The student has an accommodation of **Use of Approved Memory Card** during course evaluations (exams/quizzes) as stated on the Confidential Memo. This is an approved academic adjustment for this specific student and course based on the functional limitations associated with the disability.

1. Please meet with the student in advance of any exams to review and approve the memory card they may use for an upcoming test or evaluation.
2. Please respect the confidentiality of the student as it pertains to their disability and identification with DSPS.
3. Please listen to their concerns and help develop a memory card that does not alter the fundamental aspects of the course.
4. Submit the approved memory card with the exam. You should initial the card to show you have completed the review.
5. For online testing, please work with the student to facilitate a pre-approved memory card in an online exam environment.

If you have questions, please contact DSPS coordinator: 916-691-7273

For DSPS test proctor: 916-691-7528